

Position: Basketball Centre Manager - North West & North

Manager: Chief Executive Officer

Direct Reports: N/A

Role Purpose: The General Manager – North / North West is responsible for the coordination, development, implementation, and management of the BTAS Strategic Plan for Northern and North West Tasmanian Basketball.

Salary: Range \$75,000 - \$85,000

Strategic Link

Basketball Tasmania's strategic link to this position:

Strategic Objective: Basketball is the sport of choice for Tasmanians

Pillars: Participation & Growth – Basketball delivers high quality competition services
Community & People – Basketball Tasmania delivers high quality consistent services

Key Responsibilities

General

- Work collaboratively across internal and external stakeholders to develop Basketball in Northern and North West regions of Tasmania and drive engagement across all Basketball competitions and programs.
- Develop and coordinate the Regional Commission to continue to progress Basketball in Northern and North West regions of Tasmania.
- Provide analysis and reporting to help build knowledge, understanding and insight for future and ongoing tactics, strategies, and program development.
- Communicate with our stakeholders and drive strategic outcomes.
- Contribute to publications as required, including but not limited to the Association's Annual Report.
- Stay abreast of sports management and development trends, innovations, and best practice across the industry to continue evolving our sport.

Specific

- Work closely with the Constituent Association Members (CAMs) and Affiliates in the Northern and North West regions.
- Conduct the Senior Representative competition in the North West regions.
- Conduct the Junior Representative competition in the Northern and North West regions.
- Conduct the U22 Representative competition in the North West regions.
- Develop domestic competitions in geographic areas that are currently underserved or in areas where opportunities arise in partnership with the associations.
- Link the North West Thunder and Launceston Tornados NBL1 team's with all activities conducted for strong promotion of the sport and participation opportunities.
- Develop partnership with the Tasmania Jack Jumpers for ongoing promotion of the sport.
- Manage all Information Technology for the association – including social media management, registration system management, etc.
- Work closely with all stakeholders to advance participation, development, and pathways.

- Member Protection and Member Protection Information Officer.
 - Promote and coordinate Aussie Hoops in conjunction with the associations.
 - Manage and liaise with the school-based programs to increase participation – Aussie Hoops, Australian Sport Commission’s Sporting Schools Initiative. Ticket to Play.
 - Promote and coordinate education within our sport to various areas including coaches, referees, score table, statistics, and associations.
 - Manage operational budgets for the region.
 - Manage the Association Affiliation Process.
 - Manage the State Level Tribunals in the area.
 - Manage and engage with sponsors and partners.
 - Develop and manage sponsorship opportunities for regional representative competitions.
 - Maximise promotional opportunities.
 - Oversee and update By Laws Policy and Procedures and Codes of Conduct.
 - Oversee the Clearance and Permit System
 - Other administration and development projects as required.
- **People and Culture**
 - Adopt a holistic view to the on-going success of BTAS and achievement of strategic objectives.
 - Promote and strive for the desired culture, values, and behaviours amongst BTAS employees and related groups.
 - Increase your capabilities in areas required to achieve desired outcomes by undertaking specific training and personal development programs.
 - Ensure adherence to the policies and procedures put in place by BTAS.
 - Ensure all relevant safety standards are maintained.
- **Other**
 - Any other duties reasonably requested.

Key Stakeholders

- Basketball Constituent Associate Members (CAM’s), NWBU Commission, NW Thunder, Launceston Tornadoes, and key Jack Jumpers staff.
- Referees, Administrators, Match Officials and Volunteers
- Basketball Tasmania Executive and Board of Management.
- Tasmanian Basketball Community, players, coaches, match officials and staff.
- Local Government representatives and venue managers.

Basketball Tasmania Values

Unity - We work together with a shared purpose and vision.

Integrity - We are respectful and professional in our conduct.

Inclusive - Sport for everyone, we are stronger for our diversity.

Innovation - We are improving, learning, and driving change.

Position Requirements

Experience, Skills & Qualifications

- Demonstrated administration and financial management competence.
- Experience in competition management platforms.
- Previous experience in developing regional plans and strategies.
- Knowledge of Microsoft Office systems and general computer skills.

- Current driver's license.
- Current or ability to obtain a Tasmanian Working with Vulnerable Persons Registration.
- Demonstrated ability in developing and supporting initiatives that encourage increased participation at all levels.
- Demonstrated experience in event management.
- Ability to work to tight deadlines under pressure with the flexibility to get the job done.

Behavioural Attributes

- A passion for managing and developing sporting competitions to ensure a great experience for all participants, players, coaches, officials and volunteers.
- A team player who can work autonomously, show initiative, and work irregular hours at times.
- Enthusiasm and energy with a collaborative approach.
- Ability to prioritise work and maintain high levels of attention to detail.
- Strong written and oral communication and well developed interpersonal and influencing skills.
- A growth mindset with passion for innovation and exploring new opportunities.

Hours of Work

This is a full-time position. Given the unique nature of the sports industry, working outside of office hours will be required including attending event days, competitions, and other activities in the basketball calendar. Flexibility around the hours/days worked may be available and negotiable with the successful candidate.

Acknowledgement

The list of key responsibilities and key results areas herein are not intended to be all inclusive and may include additional responsibilities as required and assigned.

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