

Constitution

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BASKETBALL TASMANIA INCORPORATED

This is the document marked “A” and adopted by Special Resolution at the Annual General Meeting of Tasmanian Basketball Association incorporated on Wednesday 19 March 2014.

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TABLE OF CONTENTS

1.	DEFINITIONS AND INTERPRETATIONS	1
	1.1 Definitions	1
	1.2 Interpretation.....	2
	1.3 The Act	3
2.	OBJECTS.....	4
	2.1 Objects	4
	2.2 BA.....	5
	2.3 Powers.....	5
3.	INCOME AND PROPERTY OF BTAS	5
	3.1 Sole Purpose	5
	3.2 Payments to Members	5
4.	BA MEMBERSHIP OBLIGATIONS.....	5
	4.1 BA recognition	5
	4.2 Constitution of BTAS.....	7
	4.3 Amendment of BTAS Constitution.....	7
5.	MEMBERSHIP	7
	5.1 Categories of Members.....	7
	5.2 Admission to membership.....	8
	5.3 Life Members	8
	5.4 Constituent Association Members.....	9
	5.5 Constituent Association Member Constitution	10
	5.6 Affiliates	11
	5.7 Individual Members.....	11
	5.8 Regional Members	12
	5.9 General.....	12
	5.10 Limited Liability	12
6.	CESSATION OF MEMBERSHIP	12
	6.1 Cessation.....	12
	6.2 Resignation.....	13
	6.3 Forfeiture of Rights	13
7.	GRIEVANCES AND DISCIPLINE OF MEMBERS	13
	7.1 Jurisdiction.....	13
	7.2 By-Laws.....	13
8.	FEEES AND SUBSCRIPTIONS.....	14
	8.1 Fees payable by Members.....	14
	8.2 Non-Payment of Fees	15
9.	GENERAL MEETINGS.....	15
	9.1 Annual General Meeting	15
	9.2 Power to convene General Meeting	15
	9.3 Notice of General Meeting	15
	9.4 No other business	16
	9.5 Cancellation or postponement of General Meeting.....	16
	9.6 Written notice of cancellation or postponement of General Meeting	16
	9.7 Contents of notice postponing General Meeting.....	16
	9.8 Number of clear days for postponement of General Meeting	17

9.9	Business at postponed General Meeting.....	17
9.10	Non-receipt of notice.....	17
9.11	Right to appoint representative	17
9.12	No proxy voting.....	17
10.	PROCEEDINGS AT GENERAL MEETING.....	18
10.1	Number for a quorum.....	18
10.2	Use of Technology.....	18
10.3	Requirement for a quorum.....	18
10.4	Quorum and time – Special General Meetings.....	18
10.5	Quorum and time – AGMs.....	18
10.6	Chair to preside over General Meetings.....	18
10.7	Conduct of General Meetings.....	19
10.8	Adjournment of General Meeting.....	19
10.9	Notice of adjourned meeting.....	19
10.10	Questions decided by majority.....	20
10.11	Equality of votes.....	20
10.12	Declaration of results.....	20
10.13	Poll.....	20
10.14	Objection to voting qualification.....	20
10.15	Chair to determine any poll dispute.....	21
11.	STAKEHOLDER FORUMS.....	21
11.1	Power to convene Stakeholder Forums.....	21
11.2	Notice of Stakeholder Forums.....	21
11.3	Conduct of a Stakeholder Forum.....	21
11.4	Consensus at Stakeholder Forum.....	22
12.	VOTES OF MEMBERS.....	22
12.1	Votes of Members.....	22
12.2	Resolutions not in General Meeting.....	22
13.	DIRECTORS.....	22
13.1	Composition of the Board.....	22
13.2	Portfolios.....	23
13.3	Qualifications.....	23
13.4	Current Board.....	23
13.5	Remuneration of Directors.....	23
13.6	Honorarium.....	23
14.	ELECTED DIRECTORS.....	23
14.1	Nomination for Board.....	23
14.2	Form of Nomination.....	24
14.3	Elections.....	24
14.4	Term of Appointment.....	24
15.	APPOINTED DIRECTORS.....	25
15.1	Appointment of Appointed Director.....	25
15.2	Qualifications for Appointed Directors.....	25
15.3	Term of Appointment.....	25
16.	VACANCIES ON THE BOARD.....	25
16.1	Casual Vacancies.....	25
16.2	Grounds for Termination of Director.....	25
16.3	Board May Act.....	26

17.	POWERS AND DUTIES OF DIRECTORS	26
17.1	Directors to manage BTAS	26
17.2	Specific powers of Directors	26
17.3	Time, etc.	27
17.4	Delegation of powers	27
17.5	Code of Conduct	27
18.	PROCEEDINGS OF DIRECTORS	27
18.1	Directors meetings	27
18.2	Use of Technology	28
18.3	Questions decided by majority	28
18.4	Chair's casting vote	28
18.5	Quorum	28
18.6	Convening meetings	28
18.7	Election of Chair	28
18.8	Circulating resolutions	29
18.9	Validity of acts of Directors	29
18.10	Directors' interests	29
18.11	Minutes	30
19.	TELECOMMUNICATION MEETINGS OF BTAS	30
19.1	Telecommunication meeting	30
19.2	Conduct of telecommunication meeting	30
20.	CHIEF EXECUTIVE OFFICER	31
20.1	Appointment of CEO	31
20.2	Powers, duties and authorities of CEO	31
20.3	Suspension and removal of CEO	31
20.4	Delegation by Directors to CEO	31
20.5	CEO to attend meetings	31
21.	PUBLIC OFFICER	32
22.	COMMITTEES	32
22.1	Committees	32
22.2	Powers delegated to Committees	32
22.3	Committee meetings	32
23.	BY-LAWS	32
23.1	Making and amending By-Laws	32
23.2	Effect of By-Laws	33
24.	KEEPING AND INSPECTION OF RECORDS	33
25.	ACCOUNTS	33
25.1	Accounting Records	33
25.2	Auditor	33
26.	SERVICE OF DOCUMENTS	33
26.1	Document includes notice	33
26.2	Methods of service on a Member	33
26.3	Methods of service on BTAS	34
26.4	Post	34
26.5	Electronic transmission	34
27.	INDEMNITY	34
27.1	Indemnity of officers	34
27.2	Insurance	35

27.3	Deed	35
28.	WINDING UP	35
28.1	Contributions of Members on winding up	35
28.2	Excess property on winding up	35
29.	COMMON SEAL.....	36

1. DEFINITIONS AND INTERPRETATIONS

1.1 Definitions

In this Constitution unless the context requires otherwise:

Act means the *Associations Incorporation Act 1964 (Tas)*.

Affiliate means a basketball club or association Registered with BTAS directly or by being affiliated with or through a Constituent Association Member.

AGM or **Annual General Meeting** means the annual General Meeting of BTAS required to be held by BTAS in each calendar year.

Appointed Director means a Director appointed under **clause 15**.

BA means BA Limited.

BA constitution means the constitution and includes any by-laws made by BA in force from time to time.

Basketball means “basketball” as recognised by FIBA from time to time and includes basketball for athletes with disabilities.

Board or Directors means all or some of the Directors of BTAS acting as a board.

By-Law means a By-Law made under **clauses 7.2** and **23**.

BTAS means Basketball Tasmania Incorporated ABN 84 855 016 471.

CEO means a person appointed as Chief Executive Officer of BTAS by the Board under **clause 20**.

Committee means a committee established by the Board under **clause 22**.

Constituent Association Member means a Member admitted to BTAS under **clauses 5.2** and **5.4**.

Constitution means this Constitution as amended from time to time, and a reference to a particular clause is a reference to a clause of this Constitution.

Director means a director of BTAS and includes Elected Directors and Appointed Directors.

Elected Director means a Director of BTAS elected under **clause 14**.

FIBA means the International Basketball Federation.

General Meeting means a general meeting of Members.

General Statutes and Internal Regulations mean the general statutes and internal regulations of FIBA in force from time to time.

Individual Member means a person who is:

- (a) a registered financial member of an Affiliate or a Constituent Association Member; or
- (b) a player, coach or official in any basketball competition conducted by or under the auspices of BTAS and/or a Constituent Association Member; and

who is admitted to BTAS under **clauses 5.2** and **5.7**.

Life Member means a Member admitted to BTAS under **clause 5.3**.

Member means a member of BTAS under **clause 5**.

Objects mean the objects of BTAS in **clause 2.1**.

Official Position means, in connection with any Constituent Association Member or Regional Member, a person who:

- (a) is an employee, or holds a position, whether elected or appointed, as president, vice president, chair, deputy chair, secretary, treasurer, director or equivalent, of that Constituent Association Member or Regional Member or a body corporate or organisation which is owned or controlled by, or has, directly or indirectly, a material ownership or financial interest in that Constituent Association Member or Regional Member; or
- (b) has, directly or indirectly, a material ownership or financial interest in that Constituent Association Member or Regional Member.

Public Officer means a person appointed as public officer under **clause 21**.

Regional Member means a Member admitted to BTAS under **clauses 5.2** and **5.8**.

Registration means registration or affiliation of a Member, such registration being in the form of a signed application form and, in the case of Individual Members, their consent to membership of BTAS as required by **clause 5.2**.

Registered has a corresponding meaning.

Special Resolution means a resolution that must be passed by a majority of 75% of votes exercisable by Members present and entitled to vote at the relevant General Meeting in accordance with this Constitution and/or the Act.

1.2 Interpretation

In this Constitution unless the context requires otherwise:

- (a) **(presence of a Member)** a reference to a Member present at a General Meeting means the Member present in person or by proxy, attorney or Representative;

- (b) **(document)** a reference to a document or instrument includes any amendments made to it from time to time and, unless the contrary intention appears, includes a replacement;
- (c) **(gender)** words importing any gender include all other genders;
- (d) **(person)** the word person includes a firm, a body corporate, a partnership, a joint venture, an unincorporated body or association or an authority;
- (e) **(successors)** a reference to an organisation includes a reference to its successors;
- (f) **(singular includes plural)** the singular includes the plural and vice versa;
- (g) **(instruments)** a reference to a law includes regulations and instruments made under it;
- (h) **(amendments to legislation)** a reference to a law or a provision of a law includes amendments, re-enactments or replacements of that law or the provision, whether by a State or Territory or the Commonwealth or otherwise;
- (i) **(include)** the words **include**, **includes**, **including** and **for example** are not to be interpreted as words of limitation;
- (j) **(signed)** where, by a provision of this Constitution, a document including a notice is required to be signed, that requirement may be satisfied in relation to an electronic communication of the document in any manner permitted by law or by any State or Territory or Commonwealth law relating to electronic transmissions or in any other manner approved by the Directors;
- (k) **(writing)** writing and written includes printing, typing and other modes of reproducing words in a visible form including, without limitation, any representation of words in a physical document or in an electronic communication or form or otherwise; and
- (l) **(headings)** headings are inserted for convenience and do not affect the interpretation of this Constitution.

1.3 The Act

- (a) In this Constitution, unless the context requires otherwise, an expression has, in a provision of this Constitution that deals with a matter dealt with by a particular provision of the Act, the same meaning as in that provision of the Act.
- (b) The model rules created under the Act are displaced by this Constitution and accordingly do not apply to BTAS.

2. OBJECTS

2.1 Objects

FIBA is the sole international sporting authority entitled to make and enforce regulations for the encouragement and control of Basketball. So that the above authority may be exercised in a fair and equitable manner, FIBA has drawn up the General Statutes and Internal Regulations governing Basketball.

Each national federation belonging to FIBA shall be presumed to acquiesce in and be bound by the General Statutes and Internal Regulations. BA is recognised by FIBA as the sole sporting power for the enforcement of the present General Statutes and Internal Regulations and control of Basketball in Australia. BTAS is recognised as a member of BA under the BA constitution.

The Objects of BTAS shall be to:

- (a) recognise BA as the FIBA recognised national federation for Basketball in Australia and to act as a member of BA in accordance with the General Statutes and Internal Regulations and the BA constitution;
- (b) conduct, encourage, promote, advance, control and manage all levels of Basketball in Tasmania interdependently with Members and others;
- (c) conduct elite State level competitions for both males and females and at junior and senior levels;
- (d) adopt, formulate, issue, interpret and amend by-laws, rules and regulations for the control and conduct of Basketball in Tasmania in keeping with the terms of this Constitution and the BA constitution, as amended from time to time;
- (e) encourage the provision and development of appropriate facilities for participation in Basketball;
- (f) maintain and enhance standards, quality and reputation of Basketball for the collective and mutual benefit and interests of members and Basketball;
- (g) promote the sport of Basketball for commercial, government and public recognition and benefits;
- (h) select, prepare and enter Tasmanian teams in national competitions;
- (i) promote, control, manage and conduct Basketball events, leagues, competitions and championships;
- (j) undertake other actions or activities necessary, incidental or conducive to advance these Objects;
- (k) have regard to the public interest in its operations; and

- (l) encourage and promote widespread participation in the sport to enhance opportunities for every participant to reach levels appropriate to their ability and aspiration.

2.2 BA

Subject to any applicable law, BTAS must:

- (a) comply with, and do everything within its power to enforce compliance with, the General Statutes and Internal Regulations and the BA constitution; and
- (b) represent Tasmania's interest in, and co-operate with, BA in all matters relating to the organisation of national Basketball competitions, BTAS' own Basketball competitions and Basketball in general.

2.3 Powers

Solely for furthering the Objects, BTAS, in addition to any other powers it has under the Act, has the legal capacity and powers of a company limited by guarantee as set out under section 124 of the Corporations Act.

3. INCOME AND PROPERTY OF BTAS

3.1 Sole Purpose

The income and property of BTAS will be applied only towards the promotion of the Objects.

3.2 Payments to Members

No income or property will be paid or transferred directly or indirectly to any Member except for payments to a Member:

- (a) in return for any services rendered or goods supplied in the ordinary and usual course of business to BTAS; or
- (b) of interest at a rate not exceeding current bank overdraft rates of interest for moneys lent; or
- (c) of reasonable rent for premises let by them to BTAS.

4. BA MEMBERSHIP OBLIGATIONS

4.1 BA recognition

- (a) BA recognises BTAS as the member of BA for Tasmania and responsible for ensuring the efficient administration of Basketball in Tasmania in accordance with the Objects. BTAS must be and remain a legal entity.
- (b) BTAS will:

- (i) have Objects that align with BA's objects and do all that is reasonably necessary to enable BA's objects to be achieved, having regard to any legislation applicable to BTAS;
- (ii) effectively promulgate and enforce the BA constitution and the General Statutes and Internal Regulations;
- (iii) at all times act for and on behalf of the interests of BA, BTAS, the Members and Basketball;
- (iv) be responsible and accountable to BA for fulfilling its respective obligations under BA's strategic plan as revised from time to time;
- (v) provide BA with copies of its audited accounts, annual report and associated documents immediately following its annual general meeting;
- (vi) provide BA with copies of its business plans and budgets from time to time and within 14 days of request by the BA board;
- (vii) be bound by the BA constitution and the General Statutes and Internal Regulations;
- (viii) act in good faith and loyalty to maintain and enhance BA and Basketball, its standards, quality and reputation for the collective and mutual benefit of the Members and Basketball;
- (ix) at all times operate with, and promote, mutual trust and confidence between BA, BTAS and the Members, promoting the economic and sporting success, strength and stability of each other; and work cooperatively with each other in the pursuit of the Objects;
- (x) maintain a database of all Affiliates and Individual Members Registered with it in accordance with the BA constitution and provide a copy to BA upon request from time to time by the BA board in such means as may be required;
- (xi) not do or permit to be done any act or thing which might adversely affect or derogate from the standards, quality and reputation of Basketball and its maintenance and development; and
- (xii) advise BA as soon as practicable of any serious administrative, operational or financial difficulties, assist BA in investigating those issues and cooperate with BA in addressing those issues in whatever manner, including by allowing BA to appoint an administrator to conduct and manage its business and affairs, or to allow BA itself to conduct all or part of the business or affairs of BTAS and on such conditions as BA considers appropriate.

4.2 Constitution of BTAS

- (a) BTAS shall take all steps necessary to ensure this Constitution (and any amendments) conforms, to the BA constitution, subject to any prohibition or inconsistency in any relevant legislation.
- (b) This Constitution and any subsequent amendments to this Constitution shall be subject to the approval of BA.
- (c) BA shall approve, without delay, this Constitution and any subsequent amendments to this Constitution as may be submitted by BTAS provided the amendments conform to the BA constitution.
- (d) If the documents do not conform to the BA constitution, BTAS shall, without delay, take all steps necessary to address the inconsistency so that the documents conform to the BA constitution.
- (e) For the avoidance of doubt, if any inconsistency remains between this Constitution and the BA constitution, the BA constitution shall prevail to the extent of that inconsistency.
- (f) BTAS must:
 - (i) advise BA as soon as practicable of any serious administrative, operational or financial difficulties BTAS is having;
 - (ii) assist BA in investigating those issues; and
 - (iii) cooperate with BA in addressing those issues in whatever manner, including by allowing BA to appoint an administrator to conduct and manage BTAS' business and affairs, or to allow BA itself to conduct itself all or part of the business or affairs of BTAS and on such conditions as BA considers appropriate.
- (g) BTAS acknowledges that BA may develop and implement By-Laws which may set out:
 - (i) the membership criteria (of BA) to be met by BTAS; and
 - (ii) the privileges and benefits of membership of BA.

4.3 Amendment of BTAS Constitution

No addition, alteration or amendment shall be made to this Constitution unless the same has been approved by Special Resolution.

5. MEMBERSHIP

5.1 Categories of Members

Members of BTAS shall fall into one of the following categories:

- (a) Life Members;

- (b) Constituent Association Members;
- (c) Affiliates;
- (d) Individual Members; and
- (e) Regional Members.

5.2 Admission to membership

A person will become a Member, and the Directors will direct the CEO to record their name in the register of Members kept by BTAS, only upon meeting the criteria applicable to the relevant category of membership set out in this Constitution and/or the By-Laws and provided the person has signed an application in which they undertake to:

- (a) be bound by this Constitution and the By-Laws of BTAS (including By-Laws specific to the relevant category of membership) and the BA constitution;
- (b) pay the fees and subscriptions determined to apply to the relevant membership category under **clause 8**; and
- (c) support BTAS in the encouragement and promotion of the Objects.

5.3 Life Members

- (a) Life Membership is the highest honour which can be bestowed by BTAS for longstanding and valued service to Basketball in Tasmania.
- (b) On the nomination of the Board, any individual may be elected as a Life Member at any AGM by Special Resolution, subject to **clause 5.2**.
- (c) Nominations for Life Membership shall include a written report outlining the history of services of any nominee, together with comments on the suitability of the honour.
- (d) The By-Laws will set out:
 - (A) current Life Members;
 - (B) the criteria to be met by Life Members; and
 - (C) the privileges and benefits of Life Membership which shall include the right to receive notice and attend, but not the right to vote at, General Meetings.
- (e) Subject to **clause 5.2**, at the time of adoption of this Constitution, the Life Members of BTAS shall be those persons currently recognised by BTAS as Life Members.

5.4 Constituent Association Members

- (a) Subject to **clause 5.2**, at the time of adoption of this Constitution, the Constituent Association Members of BTAS shall be those incorporated entities recognised by BTAS as Constituent Association Members.
- (b) Constituent Association Members will:
 - (i) have objects that align with BTAS' Objects and do all that is reasonably necessary to enable BTAS' objects to be achieved;
 - (ii) conduct domestic basketball competitions for more than 15 teams for at least one season of 15 weeks each year. An Association of less than 15 teams may apply to the CEO for consideration to be admitted as a Constituent Association Member. The CEO shall consider such application and make a recommendation to the Board in respect to the applicant. Any associations that do not meet the requirements in this **clause 5.4** will subject to **clause 5.6** be deemed Affiliates;
 - (iii) effectively promulgate and enforce this Constitution, the BA constitution and the General Statutes and Internal Regulations;
 - (iv) at all times act for and on behalf of the interests of BTAS, the Members and Basketball;
 - (v) be responsible and accountable to BTAS for fulfilling its respective obligations under BTAS' strategic plan as revised from time to time;
 - (vi) provide BTAS with copies of its audited accounts, annual report and associated documents immediately following its annual general meeting;
 - (vii) provide BTAS with copies of its business plans and budgets from time to time and within 14 days of request by the Board;
 - (viii) be bound by this Constitution, the BA constitution and the General Statutes and Internal Regulations;
 - (ix) act in good faith and loyalty to maintain and enhance BTAS and Basketball, its standards, quality and reputation for the collective and mutual benefit of the Members and Basketball;
 - (x) at all times operate with, and promote, mutual trust and confidence between BTAS and the Members, promoting the economic and sporting success, strength and stability of each other; and work cooperatively with each other in the pursuit of the Objects;
 - (xi) maintain a database of all Affiliates and Individual Members Registered with it in accordance with this Constitution and provide a copy to BTAS upon request from time to time by the Board in such means as may be required;

- (xii) not do or permit to be done any act or thing which might adversely affect or derogate from the standards, quality and reputation of Basketball and its maintenance and development; and
- (xiii) advise BTAS as soon as practicable of any serious administrative, operational or financial difficulties, assist BTAS in investigating those issues and cooperate with BTAS in addressing those issues in whatever manner, including by allowing BTAS to appoint an administrator to conduct and manage its business and affairs, or to allow BTAS itself to conduct all or part of the business or affairs of the Constituent Association Member and on such conditions as BTAS considers appropriate.

5.5 Constituent Association Member Constitution

- (a) Each Constituent Association Member shall take all steps necessary to ensure its constitution (and any amendments) conforms, to this Constitution.
- (b) Any subsequent amendments to a Constituent Association Member's constitution shall be subject to the approval of BTAS.
- (c) BTAS shall approve, without delay, any subsequent amendments to a Constituent Association Member's constitution as may be submitted by a Constituent Association Member provided the amendments conform to this Constitution.
- (d) If the documents do not conform to this Constitution, the Constituent Association Member shall, without delay, take all steps necessary to address the inconsistency so that the documents conform to this Constitution.
- (e) For the avoidance of doubt, if any inconsistency remains between the Constituent Association Member Constitution and this Constitution, this Constitution shall prevail to the extent of that inconsistency.
- (f) Each Constituent Association Member must:
 - (i) advise BTAS as soon as practicable of any serious administrative, operational or financial difficulties the Constituent Association Member is having;
 - (ii) assist BTAS in investigating those issues; and
 - (iii) cooperate with BTAS in addressing those issues in whatever manner, including by allowing BTAS to appoint an administrator to conduct and manage the Constituent Association Member's business and affairs, or to allow BTAS itself to conduct itself all or part of the business or affairs of the Constituent Association Member and on such conditions as BTAS considers appropriate.
- (g) Each Constituent Association Member acknowledges that BTAS may develop and implement By-Laws which may set out:

- (i) the membership criteria (of BTAS) to be met by the Constituent Association Member; and
- (ii) the privileges and benefits of membership of BTAS which shall include the right to receive notice and attend, and the right to vote at, General Meetings subject to and in accordance with this Constitution.

5.6 Affiliates

- (a) Only a legal entity may become an Affiliate.
- (b) Affiliate Membership status may be granted by the Directors on such terms and conditions as they may see fit following formal application for such status accompanied by an up-to-date copy of the applicant's constituent documents and such other information as may be required by the Directors.
- (c) Affiliate Membership may be suspended or cancelled by the Board.
- (d) The By-Laws may set out:
 - (i) the categories of Affiliate Membership which exist;
 - (ii) the criteria to be met by each category of Affiliate Member; and
 - (iii) the privileges and benefits of each category of Affiliate Member which may include the right to receive notice and attend, but can not include the right to vote at, General Meetings.

5.7 Individual Members

- (a) No individual shall be Registered with BTAS as an Individual Member except in accordance with this **clause 5.7**. The Directors may in their discretion refuse to accept a person as an Individual Member and shall not be required or compelled to provide any reason for such rejection.
- (b) Subject to **clause 5.7(a)** an individual that is recognised, affiliated, accredited or Registered by or with, an Affiliate or a Constituent Association Member will, upon Registration with the Affiliate or Associate Member, become an Individual Member of BTAS and is subject to the provisions of this Constitution.
- (c) BTAS may register Individual Members directly in certain situations such as (but not only) players contracted overseas.
- (d) To remain a Member, all Individual Members must:
 - (i) renew their membership, affiliation, accreditation or Registration with their Affiliate, Constituent Association Member or BTAS in accordance with the procedures applicable from time to time;

- (ii) otherwise remain a member, affiliated, accredited or Registered with their Affiliate, Constituent Association Member or BTAS in accordance with the procedures applicable from time to time; and
 - (iii) pay such fees as may be prescribed by their respective Affiliate, Associate Member or BTAS in respect of their membership, affiliation, accreditation or Registration, from time to time.
- (e) In addition to the effect of membership set out in **clause 5.2**, an Individual Member is bound by, and must comply with, this Constitution, the By-Laws and the BA constitution.
- (f) An Individual Member is entitled to any benefits of membership prescribed to apply to Individual Members in the By-Laws but, shall not be entitled to receive notice of, or attend or vote, at General Meetings.

5.8 Regional Members

- (a) Subject to **clause 5.2**, at the time of adoption of this Constitution, the Regional Members of BTAS shall be those entities currently recognised by BTAS as Regional Members.
- (b) The obligations in **clauses 5.4** and **5.5** also apply as relevant to Regional Members.

5.9 General

- (a) BTAS must keep a register of all Members.
- (b) No Member whose membership ceases has any claim against BTAS or the Directors for damages or otherwise arising from cessation or termination of membership.
- (c) Membership is personal to each Member. No Member shall, or purport to, assign the rights comprising or associated with membership to any other person and any attempt to do so shall be void.
- (d) Members must treat all staff, contractors and representatives of BTAS and all other Members with respect and courtesy at all times.
- (e) Members must not act in a manner unbecoming of a Member or prejudicial to the Objects and/or interests of BTAS or Basketball.

5.10 Limited Liability

Members have no liability except as set out in **clause 28**.

6. CESSATION OF MEMBERSHIP

6.1 Cessation

A person ceases to be a Member on:

- (a) resignation;
- (b) death;
- (c) the termination of their Membership according to this Constitution or the By-Laws;
- (d) if a body corporate, being dissolved or otherwise ceasing to exist; or
- (e) that Member no longer meeting the requirements for Membership according to this Constitution and/or the By-Laws.

6.2 Resignation

For the purposes of **clause 6.1(a)**, a Member may resign as a member of BTAS by giving 30 days written notice to the Board. Where an Affiliate or Constituent Association Member or Regional Member seeks to resign as a member of the Association the written notice must be accompanied by a copy of the special resolution passed by the Affiliate or Constituent Association Member or Regional Member's members resolving that the Affiliate or Constituent Association Member or Regional Member resign from BTAS.

6.3 Forfeiture of Rights

A Member who or which ceases to be a Member shall forfeit all right in and claim upon BTAS or the Directors for damages or otherwise, or claim upon its property including its intellectual property rights.

7. GRIEVANCES AND DISCIPLINE OF MEMBERS

7.1 Jurisdiction

All Members will be subject to, and submit unreservedly to the jurisdiction, procedures, penalties and appeal mechanisms of BTAS whether under the By-Laws or under this Constitution.

7.2 By-Laws

Subject to **clause 23**, the Board may make By-Laws:

- (a) for the hearing and determination of:
 - (i) grievances by any Member who feels aggrieved by a decision or action of BTAS (or a Constituent Association Member, Regional Member or Affiliate provided that all avenues of appeal available under the constitution of the relevant have been exhausted); and
 - (ii) disputes between Members relating to the conduct or administration of Basketball;
 - (A) for the discipline of Members;

- (B) for the formation and administration of an Appeals Tribunal which must be independent of any party before it on the matter which is the subject of the appeal in question; and
 - (C) for the termination of Members.
- (b) The Board in its sole discretion may refer an allegation (which in the opinion of the Board is not vexatious, trifling or frivolous) by a complainant (including but not only a Director or a Member) that a Member has:
- (i) breached, failed, refused or neglected to comply with a provision of this Constitution, the By-Laws or any other resolution or determination of the Board or any duly authorised committee; or
 - (ii) acted in a manner unbecoming of a Member or prejudicial to the Objects and interests of BTAS and/or Basketball; or
 - (iii) prejudiced themselves, BTAS or Basketball or brought themselves, BTAS or Basketball into disrepute;
- for investigation or determination either under the procedures set down in the By-Laws or by such other procedure and/or persons as the Board considers appropriate.
- (c) During investigatory or disciplinary proceedings under this **clause 7**, a respondent, may not participate in Basketball, pending the determination of such proceedings (including any available appeal) unless the Board decides continued participation is appropriate having regard to the matter at hand.
- (d) The Board need not act under this clause in respect of any appeal or other matter until satisfied that all avenues of appeal and/or hearing at Affiliate, Regional Member and Constituent Association Member level have been exhausted first.
- (e) The Board may include in any By-Laws a final right of appeal to an independent body outside the control of Basketball.

8. FEES AND SUBSCRIPTIONS

8.1 Fees payable by Members

- (a) The Directors must determine from time to time:
- (i) the amount (if any) payable by an applicant for membership;
 - (ii) the amount of the annual membership fee payable by each Member, or any category of Members;
 - (iii) any other amount to be paid by each Member, or any category of Members, whether of a recurrent or any other nature; and
 - (iv) the payment method and due date for payment.

- (b) Each Member must pay to BTAS the amounts determined under this **clause 8** in accordance with **clause 8.1(a)(iv)**.

8.2 Non-Payment of Fees

- (a) Subject to **clause 8.2(b)** but notwithstanding any other clause of this Constitution, the right of a Member to attend and vote at a General Meeting is suspended while the payment of any subscription or other amount determined under **clause 8.1(a)(i)** or **clause 8.1(a)(ii)** is in arrears greater than 90 days.
- (b) Where a Member is in arrears greater than 90 days for any amount:
 - (i) the Board may enter an arrangement with the Member for the payment of the amount;
 - (ii) any arrangement must be disclosed to other Constituent Association Members, but does not require their approval;
 - (iii) **clause 8.2(a)** does not suspend the right of a Member to attend and vote at a General Meeting provided that the Member has not breached the arrangement.

9. GENERAL MEETINGS

9.1 Annual General Meeting

AGMs of BTAS are to be held:

- (a) according to the Act; and
- (b) otherwise as determined by the Directors (including date and venue).

9.2 Power to convene General Meeting

- (a) The Directors may convene a General Meeting when they think fit and must do so if required by the Act.
- (b) Constituent Association Members may convene a General Meeting in accordance with the Act.

9.3 Notice of General Meeting

- (a) Notice of a General Meeting of Members must be given:
 - (i) to all Members entitled to attend the General Meeting, the Directors, and the auditor of BTAS; and
 - (ii) in accordance with **clause 26** and the Act.
- (b) At least 45 days prior to the proposed date of the AGM, the CEO will request from Constituent Association Members notices of motions, which must be received no less than 28 days prior to the AGM.

- (c) At least 21 days' notice of the time and place of a General Meeting must be given, together with:
 - (i) all information required to be included in accordance with the Act;
 - (ii) in the case of a proposed Special Resolution, the intention to propose the Special Resolution and the terms of the proposed Special Resolution;
 - (iii) where applicable, any notice of motion received from any Constituent Association Member or Director;
 - (iv) where applicable, a list of all nominations received for positions to be elected at the relevant General Meeting.

9.4 No other business

No business other than that stated in the notice of meeting may be transacted at a General Meeting.

9.5 Cancellation or postponement of General Meeting

Where a General Meeting (including an AGM) is convened by the Directors they may, if they think fit, cancel the meeting or postpone the meeting to a date and time they determine. However, this clause does not apply to a General Meeting convened by:

- (a) Members according to the Act;
- (b) the Directors at the request of Members; or
- (c) a Court.

9.6 Written notice of cancellation or postponement of General Meeting

Notice of the cancellation or postponement of a General Meeting must state the reasons for doing so and be given to:

- (a) each Member entitled to attend the General Meeting; and
- (b) each other person entitled to notice of a General Meeting under this Constitution or the Act;

at least seven days prior to the date of the General Meeting.

9.7 Contents of notice postponing General Meeting

A notice postponing a General Meeting must specify:

- (a) the new date and time for the meeting;
- (b) the place where the meeting is to be held, which may be either the same as or different from the place specified in the notice originally convening the meeting; and

- (c) if the meeting is to be held in two or more places, the technology that will be used to hold the meeting in that manner.

9.8 Number of clear days for postponement of General Meeting

The number of clear days from the giving of a notice postponing a General Meeting to the date specified in that notice for the postponed meeting must not be less than the number of clear days' notice of that General Meeting required to be given by **clause 9.6**.

9.9 Business at postponed General Meeting

The only business that may be transacted at a postponed General Meeting is the business specified in the notice originally convening the meeting.

9.10 Non-receipt of notice

The non-receipt of a notice convening, cancelling or postponing a General Meeting by, or the accidental omission to give a notice of that kind to, a person entitled to receive it, does not invalidate any resolution passed at the General Meeting or at a postponed meeting or the cancellation or postponement of the meeting.

9.11 Right to appoint representative

- (a) Each Constituent Association Member is entitled to appoint an individual as its representative to attend and vote on behalf of that Constituent Association Member at General Meetings and to exercise the powers of the Constituent Association Member in relation to resolutions to be passed without meetings. The individual appointed by the Constituent Association Member to be its representative at General Meetings must be an Individual Member of the appointing Constituent Association Member. A Director cannot also be appointed as a Constituent Association Member's representative.
- (b) A Constituent Association Member may appoint more than one representative but only one representative may exercise the Constituent Association Member's powers at any General Meeting.
- (c) Constituent Association Members must notify the CEO of their appointed, authorised representatives no later than 48 hours prior to the General Meeting.

9.12 No proxy voting

Proxy voting is not permitted at General Meetings of BTAS.

10. PROCEEDINGS AT GENERAL MEETING

10.1 Number for a quorum

The number of Constituent Association Members who must be present and eligible to vote for a quorum to exist at a General Meeting is 50% plus one of the total number of Constituent Association Members.

10.2 Use of Technology

(a) A Member not physically present at a General Meeting may be permitted to participate in the General Meeting using technology that allows that Member to clearly and simultaneously communicate with the Members who are physically present.

(b) A Member participating in a General Meeting as permitted under clause 10.2(a) is taken to be present at that General Meeting and any vote by a Constituent Association Member is taken to have been voted in person.

10.3 Requirement for a quorum

An item of business may not be transacted at a General Meeting unless a quorum is present and remains throughout the General meeting.

10.4 Quorum and time – Special General Meetings

If within 30 minutes after the time appointed for a Special General Meeting, or at any other time during the meeting, a quorum is not present, the meeting:

- (a) if convened by, or on requisition of, Members is dissolved; and
- (b) in any other case stands adjourned to such other day, time and place as the Chair determines.

10.5 Quorum and time – AGMs

- (a) If within 30 minutes after the time appointed for an AGM, or at any other time during the meeting, a quorum is not present, the AGM stands adjourned to such other day, time and place as the Chair determines.
- (b) Where an AGM has been adjourned under **clause 10.4(a)**, such Constituent Association Members as are represented by their appointed, authorised representative on the adjourned date shall constitute a quorum.

10.6 Chair to preside over General Meetings

- (a) The Chair is entitled to preside as Chair at General Meetings.
- (b) If a General Meeting is convened and there is no Chair, or the Chair is not present within 15 minutes after the time appointed for the meeting or is unable or unwilling to act, the following may preside as Chair (in order of entitlement):

- (i) a Director (or other person) chosen by a majority of the Directors present;
- (ii) the only Director present; or
- (iii) an authorised representative of a Constituent Association Member who is entitled to vote and is chosen by a majority of the Constituent Association represented by their authorised representatives.

10.7 Conduct of General Meetings

- (a) The Chair:
 - (i) has charge of the general conduct of the meeting and of the procedures to be adopted;
 - (ii) may require the adoption of any procedure which in his opinion is necessary or desirable for proper and orderly debate or discussion or the proper and orderly casting or recording of votes; and
 - (iii) may, having regard where necessary to the Corporations Act, terminate discussion or debate on any matter whenever he consider it necessary or desirable for the proper conduct of the meeting.
- (b) A decision by the Chair under this **clause 10.6** is final.

10.8 Adjournment of General Meeting

- (a) The Chair may with the consent of any meeting at which a quorum is present, and must if so directed by the meeting, adjourn the meeting or any business, motion, question, resolution, debate or discussion being considered or remaining to be considered by the meeting.
- (b) The adjournment may be either to a later time at the same meeting or to an adjourned meeting at any time and place agreed by vote of the members present.
- (c) Only unfinished business is to be transacted at a meeting resumed after an adjournment.

10.9 Notice of adjourned meeting

- (a) It is not necessary to give any notice of an adjournment or of the business to be transacted at any adjourned meeting unless a meeting is adjourned for 30 days or more.
- (b) In that case, at least the same period of notice as was originally required for the meeting must be given for the adjourned meeting.

10.10 Questions decided by majority

Subject to the requirements of the Act (if any) and except in the case of a Special Resolution, a resolution is carried if a simple majority of the votes cast on the resolution are in favour of it.

10.11 Equality of votes

Where an equal number of votes are cast in favour of and against the resolution, the resolution is not carried. For the avoidance of doubt the Chair does not have a casting vote where voting is equal.

10.12 Declaration of results

- (a) At any General Meeting a resolution put to the vote of the meeting must be decided on a show of hands unless a poll is properly demanded and the demand is not withdrawn.
- (b) A declaration by the Chair that a resolution has on a show of hands been carried or carried unanimously, or by a particular majority, or lost and an entry to that effect in the minutes of the meetings of BTAS, is conclusive evidence of the fact.
- (c) Neither the Chair nor the minutes need state, and it is not necessary to prove, the number or proportion of the votes recorded for or against the resolution.

10.13 Poll

- (a) If a poll is properly demanded in accordance with the *Corporations Act 2001 (Cth)* or by the Chair of the meeting, it must be taken in the manner and at the date and time directed by the Chair, and the result of the poll is the resolution of the meeting at which the poll was demanded. On a poll each Member entitled to vote will have the number of votes fixed under **clause 12.1**.
- (b) A poll demanded on the election of a chair or on a question of adjournment must be taken immediately.
- (c) A demand for a poll may be withdrawn.
- (d) A demand for a poll does not prevent the General Meeting continuing for the transaction of any business other than the question on which the poll was demanded.

10.14 Objection to voting qualification

- (a) An objection to the right of a person to attend or vote at a General Meeting (including an adjourned meeting):
 - (i) may not be raised except at that meeting; and
 - (ii) must be referred to the Chair, whose decision is final.

- (b) A vote not disallowed under the objection is valid for all purposes.

10.15 Chair to determine any poll dispute

If there is a dispute about the admission or rejection of a vote, the Chair must decide it and the Chair's decision made in good faith is final.

11. STAKEHOLDER FORUMS

11.1 Power to convene Stakeholder Forums

- (a) The Directors may from time to time convene a Stakeholder Forum.
- (b) The Directors shall on the written requisition of 25% of the Constituent Association members convene a Stakeholder Forum.

11.2 Notice of Stakeholder Forums

Where a Stakeholder Forum is convened:

- (a) Notice of a Stakeholder Forum must be given to all Members and Directors entitled to attend the General Meeting. Other parties may be invited to the Stakeholder Forum by the Directors.
- (b) At least 28 days prior to the proposed date of the Stakeholder Forum, the CEO will request from Members notice of any matters they wish to be discussed at the meeting, which must be received no less than 14 days prior to the meeting.
- (c) At least 14 days' notice of the time and place of a Stakeholder Forum must be given, together with any items for discussion proposed by the Directors or a Member.

11.3 Conduct of a Stakeholder Forum

- (a) A Stakeholder Forum is to provide opportunity for open discussion on all matters relating to Basketball in Tasmania and all attendees shall have equal opportunity to participate in discussions. The Directors will also use the meeting to discuss, inter alia, the current or proposed Business Plan, Budgets, financial results and By-laws.
- (b) The format of proceedings at a Stakeholder Forum shall be at the discretion of the Directors and may include plenary sessions, small group workshops or guest speakers.
- (c) The Directors shall determine who shall chair the Stakeholder Forum, including who shall lead or facilitate particular discussion items.
- (d) There shall be no quorum requirement for a Stakeholder Forum.
- (e) Items for discussion which were not included in the notice issued under **clause 11.2(c)** may, with the permission of the chair, be raised for discussion.

11.4 Consensus at Stakeholder Forum

- (a) No vote shall be taken at a Stakeholder forum.
- (b) A resolution may be made by consensus of the forum for consideration by the Directors.

12. VOTES OF MEMBERS

12.1 Votes of Members

- (a) At a General Meeting, on a show of hands and on a poll, each Constituent Association Member shall have one vote. A Constituent Association Member's vote will be exercised by its appointed, authorised representative.
- (b) No Member other than Constituent Association Members is entitled to vote at General Meetings.

12.2 Resolutions not in General Meeting

- (a) If the required majority of Members entitled to vote sign a document (that has been circulated to all Members entitled to notice of a General Meeting) containing a statement that they are in favour of a resolution in terms set out in the document, a resolution in those terms is deemed to have been passed at a General Meeting of BTAS held at the time on which the document was signed by the last Member to achieve the required majority.
- (b) For the purposes of **clause 12.2(a)**, two or more separate documents containing statements in identical terms each of which is signed by one or more Members entitled to vote are deemed together to constitute one document containing a statement in those terms signed by those Members on the respective days on which they signed the separate documents.
- (c) A facsimile transmission or other form of visible or other electronic communication purported to be signed by a Member for the purpose of this clause is deemed to be a document in writing signed by that Member.

13. DIRECTORS

13.1 Composition of the Board

The Board shall consist of:

- (a) six Elected Directors all of whom will be elected under **Rule 14.3**; and
- (b) up to three additional Appointed Directors who shall be appointed in accordance with **Rule 15**.

13.2 Portfolios

The Board may allocate portfolios to Directors.

13.3 Qualifications

- (a) The Board may determine from time to time job descriptions and qualifications for Directors.
- (b) A person who holds an Official Position is not eligible to be elected as a Director. For the avoidance of doubt if a person who holds an Official Position nominates to be considered for election as a Director and is elected as a Director that person cannot take office as a Director until they have resigned from the Official Position. A copy of such resignation must be received by the CEO within 48 hours of the General Meeting at which the person is elected.
- (c) A person who has been CEO is not eligible to be elected or appointed as a Director for a period of 3 years since they ceased being CEO.

13.4 Current Board

The terms of the Directors in office at the date of the adoption of this Constitution shall cease at the next General Meeting following the General Meeting at which this Constitution is adopted. Those Directors may be re-elected or re-appointed for a further term, as the case may be, subject always to this Constitution.

13.5 Remuneration of Directors

A Director may not be paid for services as a Director but, with the approval of the Directors and subject to the Act, may be:

- (a) paid by BTAS for services rendered to it other than as a Directors; and
- (b) reimbursed by BTAS for their reasonable travelling, accommodation and other expenses when:
 - (i) travelling to or from meetings of the Directors, a Committee or BTAS; or
 - (ii) otherwise engaged on the affairs of BTAS.

13.6 Honorarium

BTAS may in General Meeting by ordinary resolution determine to pay a Director an ex-gratia payment.

14. ELECTED DIRECTORS

14.1 Nomination for Board

Nominations for Elected Directors shall be called for by the CEO 60 days prior to the General Meeting at which the election is to be held (usually the AGM).

14.2 Form of Nomination

Nominations must be:

- (a) in writing on the prescribed form (if any);
- (b) signed by an authorised Constituent Association Member;
- (c) certified by the nominee expressing their willingness to accept the position for which they are nominated; and
- (d) delivered to BTAS not less than 35 days before the date fixed for the holding of the General Meeting.

14.3 Elections

- (a) If the number of nominations received for positions on the Board is equal to the number of vacancies to be filled or if there are insufficient nominations received to fill all vacancies on the Board, then those nominated shall be declared elected.
- (b) If there are insufficient nominations received to fill all vacancies on the Board, the positions will be deemed casual vacancies under **clause 16.1**.
- (c) If the number of nominations exceeds the number of vacancies to be filled, voting papers shall be prepared containing the names of the candidates in order drawn by ballot, for each vacancy on the Board.
- (d) The voting shall be conducted using the exhaustive preferential ballot method, and shall be by secret ballot on papers prepared by the CEO. For the avoidance of doubt, a candidate must receive 50% plus 1 to be elected.
- (e) If voting is equal for two or more candidates a further ballot will be held. If voting is still equal after the further ballot the election will be declared null and void and the positions will be declared casual vacancies.

14.4 Term of Appointment

- (a) Subject to this Constitution, and in particular **clause 14.4(c)**, Elected Directors shall be elected in accordance with this Constitution for a term of three years, which shall commence from the conclusion of the General Meeting at which the election occurred until the conclusion of the third Annual General Meeting following.
- (b) Two Elected Directors shall retire after the first year after election. Two Elected Directors shall retire after the second year after election and the remaining one Elected Director shall retire after the third year after election, until the six Elected Directors have retired, after which those Elected Directors elected to the vacancies after the first year shall retire and so on. The Elected Directors to retire and the year in which they retire will be determined by the Board. If the Board cannot agree, retirements will be determined by lot.

- (c) Should any adjustment to the term of Elected Directors elected under this Constitution be necessary to ensure rotational terms in accordance with this Constitution, this shall be determined by the Board. If the Board cannot agree, retirements will be determined by lot. For the avoidance of doubt any part of a term shall be deemed a full term for the purposes of this **clause 14.4**.

15. APPOINTED DIRECTORS

15.1 Appointment of Appointed Director

The Elected Directors shall appoint up to three Appointed Directors in accordance with this Constitution.

15.2 Qualifications for Appointed Directors

Appointed Directors should have skills that complement and/or supplement any skill gaps that may exist in the Board, with the aim of ensuring that the Board has all the necessary skills to govern the organization. Appointed Directors do not need to be Individual Members or have experience in, or exposure to, Basketball.

15.3 Term of Appointment

- (a) Directors appointed under **clause 15.1** may be appointed by the Elected Directors in accordance with this Constitution for a term of up to one or two years, which shall commence and conclude on dates as determined by the Elected Directors.

16. VACANCIES ON THE BOARD

16.1 Casual Vacancies

- (a) Any casual vacancy that occurs in the position of an Elected Director may be filled by the remaining Elected Directors from among appropriately qualified persons.
- (b) Any casual vacancy may only be filled for the remainder of the vacating Director's term under this Constitution.

16.2 Grounds for Termination of Director

In addition to the circumstances in which the office of a Director becomes vacant by virtue of the Act, the office of a Director becomes vacant if the Director:

- (a) dies;
- (b) becomes bankrupt or insolvent under administration or makes any arrangement or composition with their creditors generally;
- (c) becomes of unsound mind or a person whose person or estate is liable to be dealt with in anyway under the law relating to mental health;
- (d) resigns their office in writing to BTAS;

- (e) is absent without the consent of the Board from meetings of the Board held during a period of three months;
- (f) is an employee of BTAS, a Constituent Association Member, a Regional Member or an Affiliate;
- (g) holds an Official Position with a Constituent Association Member or a Regional Member;
- (h) is directly or indirectly interested in any contract or proposed contract with BTAS and fails to declare the nature of his interest;
- (i) in after reasonable consideration by the Board, the Board determines the Director:
 - (i) has acted in a manner unbecoming or prejudicial to the Objects and/or interests of BTAS and/or Basketball; or
 - (ii) has brought himself, BTAS or Basketball into disrepute;
 provided the Director is first given the opportunity to make written or oral submissions to the Board before a determination is made;
- (j) is removed by Special Resolution; or
- (k) would otherwise be prohibited from being a director of a corporation under the *Corporations Act*.

16.3 Board May Act

In the event of a casual vacancy or vacancies in the office of a Director or Directors, the remaining Directors may act but, if the number of remaining Directors is not sufficient to constitute a quorum at a meeting of the Board, they may act only for the purpose of increasing the number of Director to a number sufficient to constitute such a quorum or to convene a General Meeting.

17. POWERS AND DUTIES OF DIRECTORS

17.1 Directors to manage BTAS

The Directors are to manage BTAS' business and may exercise those of BTAS' powers that are not required, by the Act or by this Constitution, to be exercised by BTAS in General Meeting.

17.2 Specific powers of Directors

Without limiting **clause 17.1**, the Directors may exercise all BTAS' powers to borrow or raise money, to charge any property or business or give any other security for a debt, liability or obligation of BTAS or of any other person.

17.3 Time, etc.

Subject to the Act, where this Constitution requires that something be done by a particular time, or within a particular period, or that an event is to occur or a circumstance is to change on or by a particular date, the Directors may in their absolute discretion extend that time, period or date as they think fit.

17.4 Delegation of powers

- (a) The Directors may, by resolution or by power of attorney or writing under seal, delegate any of their powers to the CEO or any employee of the BTAS or any other person as they think fit.
- (b) Any delegation by the Directors of their powers:
 - (i) must specify the powers delegated, any restrictions on, and conditions attaching to, the exercise of those powers and the period during which that delegation is to be in force;
 - (ii) may be either general or limited in any way provided in the terms of the delegation;
 - (iii) need not be to a specified person but may be to any person holding, occupying or performing the duties of a specified office or position; and
 - (iv) may include the power to delegate.
- (c) If exercising a power depends on a person's opinion, belief or state of mind, then that power may be exercised by the delegate on the delegate's opinion, belief or state of mind about that matter.
- (d) Any power exercised by a delegate is as effective as if it had been exercised by the Directors.

17.5 Code of Conduct

The Directors must:

- (a) adopt a code of conduct for Directors; and
- (b) periodically review the code of conduct in light of the general principles of good corporate governance.

18. PROCEEDINGS OF DIRECTORS

18.1 Directors meetings

- (a) Subject to **clause 18.1(b)**, the Directors may meet together for conducting business, adjourn and otherwise regulate their meetings as they think fit.
- (b) The Directors must meet at least 6 times in each calendar year.

18.2 Use of Technology

- (a) A Director not physically present at a Directors' Meeting may be permitted to participate by using technology that allows that Director to clearly and simultaneously communicate with the Directors who are physically present.
- (b) A Director participating in a Directors' Meeting as permitted under clause 18.2(a) is taken to be present at the Directors' Meeting and if the Director votes at the Directors' Meeting, is taken to have voted in person.

18.3 Questions decided by majority

A question arising at a Directors' meeting is to be decided by a majority of votes of the Directors present in person and entitled to vote. Each Director present has one vote on a matter arising for decision by Directors.

18.4 Chair's casting vote

The chair of the meeting will not have a casting vote.

18.5 Quorum

50% plus one Directors present constitutes a quorum.

18.6 Convening meetings

- (a) A Director may, and the CEO on the request of a Director must, convene a Directors' meeting.
- (b) Notice of a meeting of Directors must be given individually to each Director (except a Director on leave of absence approved by the Directors). Notice of a meeting of Directors may be given in person, or by post or by telephone, facsimile or other electronic means.
- (c) A Director may waive notice of a meeting of Directors by giving notice to that effect to BTAS in person or by post or by telephone, facsimile or other electronic means.
- (d) A person who attends a meeting of Directors waives any objection that person may have in relation to a failure to give notice of the meeting.
- (e) The non-receipt of a notice of a meeting of the Directors or the accidental omission to give notice of a meeting to a person entitled to receive notice does not invalidate anything done (including the passing of a resolution) at that meeting of Directors.

18.7 Election of Chair

- (a) The Elected Directors must at the first Board meeting after the AGM annually elect by majority vote one of their number to the office of chair of directors (and a Director participating in such a vote will not have a casting vote).

- (b) The Director elected to the office of chair of directors under **clause 18.6(a)** will remain chair for one year from the date of their election until the first Board meeting after the next AGM and shall chair any Board meeting. A Director elected as chair may be re-elected as chair in following years so, long as they remains a Director.
- (c) Despite **clause 18.6(b)**, if:
 - (i) there is no person elected as Chair; or
 - (ii) the Chair is not present within 15 minutes after the time appointed for the holding of the meeting; or
 - (iii) the Chair is unwilling to act;the Directors present may elect one of their number to be chair of the meeting.

18.8 Circulating resolutions

- (a) The Directors may pass a resolution without a Directors' meeting being held if the required majority of the Directors who are entitled to vote on the resolution sign a document containing a statement that they are in favour of the resolution set out in the document.
- (b) Separate copies of the document may be used for signing by the Directors if the wording of the resolution and statement is identical in each copy.
- (c) The resolution is passed when the last Director required achieving the required majority signs.

18.9 Validity of acts of Directors

Everything done at a Directors' meeting or a Committee meeting, or by a person acting as a Director, is valid even if it is discovered later that there was some defect in the appointment, election or qualification of any of them or that any of them was disqualified or had vacated office.

18.10 Directors' interests

- (a) A Director shall declare to the Board that Director's interest in any matter in which any material personal interest or related party transaction arises as defined by the *Corporations Act 2001 (Cth)*, and that Director must absent him or herself from discussion of such matter and shall not be entitled to vote in respect of such matter.
- (b) In the event of any uncertainty in this regard, the issue shall immediately be determined by a vote of the Directors or, if this is not possible, the matter shall be adjourned or deferred to the next meeting.
- (c) The CEO shall maintain a register of declared interests.

18.11 Minutes

The Directors must cause minutes of meetings to be made and kept according to the Act and the *Corporations Act 2001 (Cth)*.

19. TELECOMMUNICATION MEETINGS OF BTAS

19.1 Telecommunication meeting

- (a) A General Meeting or a Directors' Meeting may be held by means of a telecommunication meeting, provided that:
 - (i) the number of Members or Directors (as applicable) participating is not less than a quorum required for a General Meeting or Directors' Meeting (as applicable);
 - (ii) the meeting is convened and held in accordance with the Act.
- (b) All provisions of this Constitution relating to a meeting apply to a telecommunication meeting in so far as they are not inconsistent with the provisions of this **clause 19**.

19.2 Conduct of telecommunication meeting

The following provisions apply to a telecommunication meeting of the BTAS:

- (a) all persons participating in the meeting must be linked by telephone, audio-visual or other instantaneous means for the purpose of the meeting;
- (b) each of the persons taking part in the meeting must be able to hear and be heard by each of the other persons taking part at the commencement of the meeting and each person so taking part is deemed for the purposes of this Constitution to be present at the meeting;
- (c) at the commencement of the meeting each person must announce his or her presence to all other persons taking part in the meeting;
- (d) a person may not leave a telecommunication meeting by disconnecting his or her telephone, audio-visual or other communication equipment unless that person has previously notified the Chair;
- (e) a person may conclusively be presumed to have been present and to have formed part of a quorum at all times during a telecommunication meeting unless that person has previously notified the Chair of leaving the meeting; and
- (f) a minute of proceedings of a telecommunication meeting is sufficient evidence of the proceedings and of the observance of all necessary formalities if the minute is certified to be a correct minute by the Chair.

20. CHIEF EXECUTIVE OFFICER

20.1 Appointment of CEO

The Directors may appoint a CEO.

20.2 Powers, duties and authorities of CEO

- (a) The CEO holds office on the terms and conditions (including as to remuneration) and with the powers, duties and authorities, determined by the Directors.
- (b) The exercise of those powers and authorities, and the performance of those duties, by the CEO are subject at all times to the control of the Directors.
- (c) The CEO's role will be to implement the strategies, plans and policies approved by the Directors and will be responsible for the management and direction of BTAS and its finances.

20.3 Suspension and removal of CEO

Subject to the terms and conditions of the appointment, the Directors may suspend or remove the CEO from that office.

20.4 Delegation by Directors to CEO

The Directors may delegate to the CEO the power (subject to such reservations on the power as are decided by the Directors) to conduct the day-to-day management and control of the business and affairs of BTAS. The delegation will include the power and responsibility to:

- (a) develop business plans, budgets, strategies, policies, processes and codes of conduct for consideration by the Directors and to implement them to the extent approved by the Directors;
- (b) manage the financial and other reporting mechanisms of BTAS;
- (c) approve and incur expenditure subject to specified expenditure limits;
- (d) sub-delegate his or her powers and responsibilities to employees or internal management committees of BTAS; and
- (e) any other powers and responsibilities which the Directors consider appropriate to delegate to the CEO.

20.5 CEO to attend meetings

The CEO is entitled, subject to a determination otherwise by the Directors, to attend all meetings of BTAS, all meeting of the Directors and any Committees and may speak on any matter, but does not have a vote.

21. PUBLIC OFFICER

- (a) There must be a Public Officer who is to be appointed by the Directors under the Act.
- (b) In addition to the manner in which the office of public officer becomes vacant under the Act the Directors may suspend or remove the Public Officer from that office.
- (c) The Public Officer holds office on the terms and conditions and with the powers, duties and authorities, determined by the Act and the Directors. Subject to this Constitution the Public Officer is not entitled to remuneration unless the Public Officer is also the CEO.

22. COMMITTEES

22.1 Committees

The Directors may by written instrument delegate any of their powers to Committees consisting of such persons they think fit (including Directors, individuals and consultants), and may vary or revoke any delegation.

22.2 Powers delegated to Committees

- (a) A Committee must exercise the powers delegated to it according to the terms of the delegation and any directions of the Directors. A Committee is responsible to and reports to the Board.
- (b) Powers delegated to and exercised by a Committee are taken to have been exercised by the Directors.

22.3 Committee meetings

Committee meetings are governed by the provisions of this Constitution dealing with Directors' meetings, as far as they are capable of application.

23. BY-LAWS

23.1 Making and amending By-Laws

- (a) In addition to By-Laws made under **clause 7.2** the Directors may from time to time make By-Laws which in their opinion are necessary or desirable for the control, administration and management of BTAS' affairs and Basketball in Tasmania and may amend, repeal and replace those By-Laws.
- (b) Any By-Laws made under **clause 23.1(a)** take effect 28 days after the service of the By-Law on the Members.
- (c) Interpretation of the By-Laws is solely the province of the Directors.

23.2 Effect of By-Laws

A By-Law:

- (a) is subject to this Constitution;
- (b) must be consistent with this Constitution; and
- (c) when in force, is binding on all Members and has the same effect as a provision in this Constitution.

24. KEEPING AND INSPECTION OF RECORDS

- (a) The Directors will cause Association records to be kept for a period of seven years from their creation.
- (b) Subject to privacy and confidentiality obligations Members shall have the right to inspect documents of BTAS as permitted by the Act.
- (c) The Board may impose conditions on a Member's inspection of BTAS documents under this clause or may refuse such inspection where the Board reasonably considers that the Member is not seeking and/or undertaking the inspection in good faith and/or for a proper purpose.

25. ACCOUNTS

25.1 Accounting Records

The Directors will cause proper accounting and other records to be kept and will distribute copies of financial statements as required by the Act.

25.2 Auditor

A properly qualified auditor or auditors shall be appointed by the Directors and the remuneration of such auditor or auditors fixed and duties regulated in accordance with the *Corporations Act 2001 (Cth)*.

26. SERVICE OF DOCUMENTS

26.1 Document includes notice

In this **clause 26**, document includes a notice.

26.2 Methods of service on a Member

BTAS may give a document to a Member:

- (a) personally;
- (b) by sending it by post to the address for the Member in the Register or an alternative address nominated by the Member; or

- (c) by sending it to a fax number or electronic address nominated by the Member.

26.3 Methods of service on BTAS

A Member may give a document to BTAS:

- (a) by delivering it to BTAS' registered office;
- (b) by sending it by post to BTAS' registered office; or
- (c) by sending it to a fax number or electronic address nominated by BTAS.

26.4 Post

A document sent by post:

- (a) if sent to an address in Australia, may be sent by ordinary post; and
- (b) if sent to an address outside Australia, or sent from an address outside Australia, must be sent by airmail,

and in either case is taken to have been received on the second business day after the date of its posting.

26.5 Electronic transmission

If a document is sent by any form of electronic transmission, delivery of the document is taken to:

- (a) be effected by properly addressing and transmitting the electronic transmission; and
- (b) have been delivered on the business day following its transmission.

27. INDEMNITY

27.1 Indemnity of officers

Every person who is or has been:

- (a) a Director;
- (b) CEO; or
- (c) Public Officer,

is entitled to be indemnified out of the property of BTAS against:

- (d) every liability incurred by the person in that capacity (except a liability for legal costs); and
- (e) all legal costs incurred in defending or resisting (or otherwise in connection with) proceedings, whether civil or criminal or of an

administrative or investigatory nature, in which the person becomes involved because of that capacity, unless:

- (i) BTAS is forbidden by statute to indemnify the person against the liability or legal costs; or
- (ii) an indemnity by BTAS of the person against the liability or legal costs would, if given, be made void by statute.

27.2 Insurance

BTAS may pay or agree to pay, whether directly or through an interposed entity, a premium for a contract insuring a person who is or has been a Director, Public Officer or CEO against liability incurred by the person in that capacity, including a liability for legal costs, unless:

- (a) BTAS is forbidden by statute to pay or agree to pay the premium; or
- (b) the contract would, if BTAS paid the premium, be made void by statute.

27.3 Deed

BTAS may enter into a deed with any Indemnified Officer or a deed poll to give effect to the rights conferred by **clause 27.1** on the terms the Directors think fit (as long as they are consistent with **clause 27.1.**)

28. WINDING UP

28.1 Contributions of Members on winding up

- (a) Each Constituent Association Member must contribute to BTAS' property if BTAS is wound up while they are a Member or within one year after their membership ceases.
- (b) The contribution is for:
 - (i) payment of BTAS' debts and liabilities contracted before their membership ceased;
 - (ii) the costs of winding up; and
 - (iii) adjustment of the rights of the contributories among themselves;and the amount is not to exceed \$1.00.
- (c) No other Member must contribute to BTAS' property if BTAS is wound up.

28.2 Excess property on winding up

- (a) If on the winding up or dissolution of BTAS, and after satisfaction of all its debts and liabilities, any property remains, that property must be given or transferred to another body or bodies:
 - (i) having objects similar to those of BTAS; and

- (ii) whose constitution prohibits (or each of whose constitutions prohibit) the distribution of its or their income and property among its or their members to an extent at least as great as is imposed under this Constitution.
- (b) That body is, or those bodies are, to be determined by the Constituent Association Members at or before the time of dissolution or, failing that determination, by a judge who has or acquires jurisdiction in the matter.

29. COMMON SEAL

- (a) If BTAS has a common seal it shall:
 - (i) be kept in the custody of the CEO; and
 - (ii) not be affixed to any instrument except by the authority of the Board and the affixing of the common seal shall be attested by the signatures of 2 Directors or 1 Director and the CEO.
 - (b) A Director may not sign a document to which the seal of BTAS is fixed where the Director is interested in the contract or arrangement to which the document relates.
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